# **Emergency Response Procedures for Leaders**

### **Sierra Club Outings**

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#### **Scene Management:**

- 1. STOP. Get calm and stay calm
- 2. Protect yourself and your group members
- 3. Reestablish primary leader and first aid leader
- 4. Survey the scene (Is it safe? What happened? How many victims? Can bystanders help?)

#### Patient Care/First Aid: (Stay within your level of training!)

- 1. Get consent to help the patient. (unconscious = consent)
- 2. Use protective barriers (gloves, breathing device)
- 3. Check the **ABC**s and address life-threatening problems
  - Airway: Is the patient's airway clear?
  - Breathing: Is the patient breathing?
  - Circulation: Is there life-threatening bleeding?
- 4. Do a secondary survey and record patient information (use the **Patient Report Form** as a guide)
- 5. Stabilize patient and scene before sending for help

#### **Develop an Evacuation Plan**

(The Patient Report Form has an evacuation plan template on the back.)

- How are you going to safely get the patient help?
- Considerations: urgency, distance, terrain, group strength, route, communication devices.
- Write down the plan.
- If your group splits up, make sure each party has identical copies of the evacuation plan.

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- **Self-evacuation** (unaided by those outside your group)
  - Never let anyone walk out unaccompanied.
  - A leader should accompany the evacuation.
  - A party of four or more is necessary for longer evacuations (longer than one hour).

#### Sending a messenger team for help

- Team size of four is ideal.
- Team should have necessary gear and food to be selfsufficient.
- Team should carry copies of the evacuation plan (see reverse) and patient report(s).
- The patient(s) and field group should stay in one place. so that a rescue team can find them.

#### Who to Call

When your group is able to communicate with the outside world, do the following:

- Frontcountry emergencies (< one hour from help): Contact the local Emergency Medical System (i.e., 911)
- Backcountry emergencies (> one hour from help): Contact the local search-and-rescue [this info should be in your Safety Management Plan], as well as the E.M.S.

For all life-threatening emergencies or fatalities: As soon as possible, contact the Sierra Club Outing Department at: **1-888-OUTINGS** (1-888-688-4647) or **001-303-281-9914** if calling internationally.

Forms mentioned on this card can be downloaded at: http://clubhouse.sierraclub.org/outings/forms

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